# INFORMATION FOR THE PROCESSING OF PERSONAL DATA

**Leghe Leggere Lavorate S.R.L.** - Via Lucania, 23/25 – 20090 Buccinasco (MI) - C F/ P IVA 00697190155 - Tel. 02 90091220 - E mail info@legheleggere.com - PEC legheleggerelavorate@legalmail.it as Controller hereby informs you that, according to art. 13 D.Lgs. 30.6.2003 n. 196 (afterwards, "Privacy Code") and art. 13 UE Regulation n. 2016/679 (afterwards, "GDPR"), your datas will be process in the following terms and for the following proposes:

### **1.Subject of the policy**

The Controller treats personal data, identification data (for example, name, surname, business name, address, phone number, e-mail, bank and payment details, data about supply of products)-from now on "personal data" or "data"- reported by you for business purposes.

## 2. Purposes of the policy

Personal data are processed without express consent (art. 24 lett. a), b), c) Privacy Code and art. 6 lett. b), e) GDPR), for the following purposes: to fulfill pre-contractual, contractual, fiscal obligations arising from your working relationship- to fulfill the obligations under national law, EU legislation regulation or by an order of the Authority. – to exercise a legitimate interest as well as a right of the Controller.

### 3. Method of treatment

The processing of personal data is carried out by means of the operations indicated in Art. 4 Privacy Code and art. 4 n. 2) GDPR: collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction. Personal data is subjected to both paper and electronic processing. The Controller will process personal data for the time necessary to fulfill the purposes for which it was collected and related legal obligations.

### 4. Access to data

Data may be made accessible for the purposes referred to in art. 2 to third party like employees, consultants, collaborators for strictly business purposes.

### 5. Data communication

According to art. 6 a) GDPR, processing shall be lawful only if you have given consent to the processing for one or more specific purposes. The data subject shall have the right to withdraw your consent at any time.

According to art. 6 b) GDPR, personal data processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

According to art. 6 lett. c) GDPR, personal data processing is necessary for compliance with a legal obligation to which the controller is subject.

According to art. 6 lett. f) GDPR, processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data.

### 6. Data transfer

Personal data are stored both on paper and electronic device in loco. Data are not automatically treated. Data data will not be transferred, if not in accordance with the applicable legal provisions. No profiling allowed.

### 7. Nature of the provision of data and consequences of refusal to reply

The provision of data for the purposes referred to in is mandatory. In their absence, we cannot guarantee the services.

### 8. Rights of the interested party

In your capacity as an interested party, you have the rights set forth in art. 7 Privacy Code and art. 15, 16, 17, 18, 20, 21 e 22 GDPR: -to obtain updating, rectification or, when interested, integration of data - to obtain the cancellation, transformation into anonymous form or blocking of data processed unlawfully, including data whose retention is unnecessary for the purposes for which the data were collected or subsequently processed

### 9. How to exercise rights

You can exercise your rights at any time by sending an e-mail.

### 10. Owner, manager and agents

The data controller is the legal representative. The updated list of data managers is kept at the Data Controller's operating office.